

Dear Parents and Guardians:

Regarding Student Pick up of Materials, the days will be:

Tuesday, May 26th and Wednesday, May 27th

This will be for pick-up of student belongings and returning library books only

In order to make it easier for families we will be doing this alphabetically by student LAST NAME for the entire school in two-hour blocks of time. Cars will enter the parking lot and circle around the school. Please have the following on a piece of paper or card:

- Student **last name, first name and teacher name**. If you have more than one student, put all names so that we may expedite the delivery of your students' materials.

Please stay in your vehicle. A staff member will bring the package(s) to your vehicle. If you are also picking up medication, please park in the bus lot (as you exit the playground gate). The nurse will bring the medication to you. Please stay in your vehicle.

Below is the schedule:

- **Tuesday, May 26th:**
 - 9:00-11:00- All students with Last Name **A - C**
 - 11:15-1:15- All students with Last Name **D - H**
 - 1:30-3:30 – All students with Last Name **I - L**
- **Wednesday, May 27th:**
 - 9:00-11:00 – All students with Last Name **M - Q**
 - 11:15-1:15 – All students with Last Name **R - T**
 - 1:30-3:30 – All students with Last Name **U - Z**

Lost & Found items will be displayed on the fence as you exit the playground gate. Turn to the right to view items on the fence. If you see an item that belongs to your child, please ask a staff member to retrieve it for you. We ask that you stay in your vehicle.

Chromebooks, any additional library books, and any classroom materials that need to be returned will occur in June. Further information will be sent soon.

My best,
Bruce Rhodes, Principal